BEVERLY HILLS UNIFIED SCHOOL DISTRICT
255 South Lasky Drive
Beverly Hills, CA 90212

UNIFORM COMPLAINT PROCEDURES
COMPLAINT FORM

(to be filed with the designated Complaint Officer*)

I have read the District's Administrative Regulation 1312.3 on Uniform Complaint Procedures and wish to file a complaint regarding a violation of federal or state law or regulations governing the following education program which is covered under this procedure:

_____

(State or federally funded education program in which the alleged violation occurred or other violation covered under the Uniform Complain Procedure, the school district representative should list below the agency to which the complainant has been referred.)

_____

(Agency to which complainant has been referred even if this complaint is not covered by the Uniform Complaint Procedures)

NATURE OF COMPLAINT

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

(Describe here the nature of the alleged violation. If this complaint involves the educational service provided to a specific child, please give the name, grade and school of enrollment. Attach additional pages if necessary.)

DATE OF VIOLATION: _____

(Must be within six (6) months of today's date.

Read This Before Signing: "I declare under penalty of perjury that the above statement is true and correct under the laws of the State of California."

SIGNED: _____ DATE: _____

_____

_____

Address/telephone number of person filing complaint

COMPLAINT RECEIVED BY: _____

(Name and Title)

DATE: _____

*See AR 1312.3 for a list of Board designated Compliance Officers.